



CyberSAFE *for HR Professionals*

# AVOID INSIDER THREATS, PREVENT ADVERSE EVENTS

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HR departments are often the target for phishing attacks seeking Personal Identifying Information (PII).



# HR End-User Security Awareness

**ENROLL**

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## CONSIDER

- ✓ The amount of sensitive data HR sends via email.
- ✓ Use of files and applications with highly sensitive data.
- ✓ Posting and sharing PII data in the cloud.
- ✓ Reliance on third-party vendors and contractors.
- ✓ Use of mobile devices.
- ✓ Undefined categories or classifications of PII.
- ✓ Inadequate security and acceptable use policies.



## KNOW

- ✓ \$3.5M - average cost of a corporate data breach.
- ✓ 92% of 100,000 analyzed incidents can be categorized by just 9 basic patterns.
- ✓ 1 in 3 organizations do not know if third-party data access contracts / policies are in place.
- ✓ 57% of organizations attributed human error to their last data breach in the past 24 months.
- ✓ Mobile devices (smartphones and tablets) are perceived as the weakest link, closely followed by social media applications.

**HRGirlfriends - CyberSAFE Trainer**

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# HRGirlfriends - CyberSAFE Trainer

## COURSE

HR professionals are immersed in a course that takes them through the essentials of identifying the need to improve organizational security and safely protect themselves. CyberSAFE builds on an understanding of how we interact on computers, mobile devices, networks, and the Internet. The course is delivered in a collaborative environment where open discussions are encouraged.

## DURATION

3.5 hours (inclusive of the time required to complete the Certified CyberSAFE credential process).

**\$149 USD**  
PER PERSON



## TRAINING

The CyberSAFE Readiness training enables consultants, members, and employees of any organization to identify many of the common risks associated with using conventional end-user technology.

Delivered in a half-day (3.5 hours) or less, Cyber- SAFE also prepares learners to earn their Certified CyberSAFE credential.

HR Girlfriends is committed to building and advancing cyber safe communities within the world of HR.

**CERTIFY  
YOUR ENTIRE  
ORGANIZATION**  
CONTACT US FOR  
PRICING

# HRGirlfriends - CyberSAFE Outline

## LESSON 1:

### Identifying the Need for Security

Topic A: Identify Security Compliance Requirements

Topic B: Recognize Social Engineering

## LESSON 2:

### Securing Devices

Topic A: Maintain Physical Security of Devices

Topic B: Use Passwords for Security

Topic C: Protect Your Data

Topic D: Identify and Mitigate Malware

Topic E: Use Wireless Devices Securely

## LESSON 3:

### Using the Internet Securely

Topic A: Browse the Web Safely

Topic B: Use Email Securely

Topic C: Use Social Networking Securely

Topic D: Use Cloud Services Securely



### SANA' RASUL

ACC, PHR, SHRM-CP,  
*Chief Girlfriend & CyberSAFE Instructor*

HR Girlfriends™ is a Human Resources networking organization dedicated to advancing the practice and culture of people empowerment. Our team of Girlfriends consult, train, educate, develop, share, promote, and advocate for solutions in the field of human resource management.



### CERTIFICATION BADGE

CyberSAFE is accompanied by the Certified CyberSAFE credential process. This brief online credential covers 20 questions, and is included as part of the courseware.

